

# **WWA Volunteer Role Descriptions**

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## Introduction

**Wrestling Western Australia (WWA)** is a volunteer run sporting organisation based in Perth, Western Australia. The growth and daily running of the organisation relies heavily on the unpaid work of volunteers and values their contribution highly.

## Abbreviations

WWA: Wrestling Western Australia

WAL: Wrestling Australia Limited

## Purpose

This document serves as a comprehensive reference guide that defines and elaborates on the various volunteer positions within WWA. It outlines the specific roles, responsibilities, expectations, and qualifications for each volunteer role, ensuring clarity and alignment with the organisation's goals and mission. This document is an essential resource for volunteers, enabling them to understand their respective roles and contribute effectively to the success of WWA. It also plays a vital role in recruitment, helping potential volunteers make informed decisions about the positions they wish to undertake, fostering a well-structured and dedicated volunteer team.

## Board Member (President)

<b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b>
<b><u>Position Title: Board Member (President)</u></b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
<p>The State Board President plays a critical leadership role in overseeing and guiding the operations and direction of Wrestling Western Australia. This position contributes to the growth and success of Olympic-style wrestling by providing strategic direction, fostering collaboration, and ensuring the organization's values are upheld.</p>
<b>Duties/Expectations</b>
<p>During competition:</p> <ul style="list-style-type: none"><li>• Provide strategic oversight of competitions to ensure they align with the organisation's goals.</li><li>• Attend and preside over major competitions, representing Wrestling Western Australia.</li><li>• Support event organisers in addressing any unforeseen issues that may arise.</li><li>• Engage with athletes, coaches, and officials to understand their needs and concerns</li></ul>
<p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Attend monthly board meetings in a previously agreed venue in person whenever possible, though possible to attend virtually or by phone within reason (if unable, must provide prior notification to other board members)</li><li>• Provide visionary leadership to the board and the Western Australian wrestling community.</li><li>• Chair board meetings, ensuring effective communication and decision-making.</li><li>• Collaborate with other board members, committees, and stakeholders to achieve organisational goals.</li><li>• Represent Wrestling Western Australia at official events and engagements.</li><li>• Advocate for the sport of wrestling and the organisation's initiatives.</li></ul>
<b>Location/s</b>
<p>Board meetings: An agreed location for monthly board meetings. May be done virtually or by phone within reason and with agreement from other board members.</p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Previous leadership experience in sports administration or similar fields.</li><li>• An understanding of Olympic-style wrestling rules and regulations.</li><li>• Strong communication and diplomatic skills.</li><li>• Demonstrated commitment to promoting wrestling and the organisation's mission.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Opportunity to shape the future of wrestling in Western Australia.</li><li>• Enhance leadership and decision-making skills.</li></ul>

- Networking opportunities with wrestling enthusiasts and professionals.
- Contributing to the growth of a sport you're passionate about.
- Recognition as a key figure in the wrestling community.

**How to Apply**

Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision of appointment to be the **President** to the board will be made at the annual WWA AGM.

## Board Member (Vice-President)

<b>Wrestling Western Australia</b> <b>Volunteer Position Description</b>
<b>Position Title: Board Member (Vice-President)</b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
<p>The Vice-President supports the President and assists in the management of Wrestling Western Australia. This role involves stepping in when necessary, contributing ideas, and collaborating closely with other board members.</p>
<b>Duties/Expectations</b>
<p>During competition:</p> <ul style="list-style-type: none"><li>• Collaborate with the President and board members to ensure smooth event execution.</li><li>• Coordinate logistical aspects of competitions, such as venue arrangements and schedules with other board members</li><li>• Assist in making critical decisions in real time to address competition-related challenges.</li><li>• Represent the organisation when the President is unavailable.</li><li>• Support event staff and volunteers to maintain a positive competition environment.</li></ul> <p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Assist the President in executing their duties.</li><li>• Lead initiatives and projects as assigned by the President or board.</li><li>• Attend and actively participate in board meetings and discussions.</li><li>• Provide input on strategic decisions and organisational direction.</li><li>• Represent the President or the organisation as needed.</li></ul>
<b>Location/s</b>
<p>Board meetings: An agreed location for monthly board meetings. May be done virtually or by phone within reason and with agreement from other board members.</p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Experience in sports management, event planning, or organisational leadership.</li><li>• Familiarity with wrestling competitions and the logistics involved.</li><li>• Strong problem-solving skills and the ability to adapt to changing situations.</li><li>• Effective communication and teamwork abilities.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Develop leadership and decision-making skills.</li><li>• Gain a deeper understanding of organisational management.</li><li>• Play a crucial role in supporting the growth of wrestling in Western Australia.</li><li>• Networking opportunities within the wrestling community.</li><li>• Personal growth through contributing to a sport you care about.</li></ul>
<b>How to Apply</b>

Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision to be the **vice president** of the board will be made annually preceding the WWA AGM with a vote by the other board members.

## Board Member (Secretary)

<p style="text-align: center;"><b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b></p>
<p style="text-align: center;"><b><u>Position Title: Board Member (Secretary)</u></b></p>
<p><b>About us</b></p> <p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>
<p><b>Role Purpose</b></p> <p>The Secretary ensures effective communication and documentation within Wrestling Western Australia. This role helps maintain organized records, facilitates information flow, and supports the smooth functioning of the board.</p>
<p><b>Duties/Expectations</b></p> <p>During competition:</p> <ul style="list-style-type: none"><li>• Coordinate logistical aspects of competitions, such as venue arrangements and schedules with other board members</li><li>• Document meeting minutes during event-related debriefs and discussions.</li><li>• Ensure efficient communication between event staff, volunteers, and the board.</li><li>• Assist in disseminating important information to participants and attendees.</li></ul> <p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Record accurate minutes during board meetings.</li><li>• Manage organisational documents, records, and correspondence.</li><li>• Coordinate communication among board members and stakeholders.</li><li>• Assist in scheduling meetings and distributing agendas and materials.</li><li>• Contribute to maintaining a transparent and accountable environment.</li></ul>
<p><b>Location/s</b></p> <p>Board meetings: An agreed location for monthly board meetings. May be done virtually or by phone within reason and with agreement from other board members.</p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<p><b>Qualifications and Requirements</b></p> <ul style="list-style-type: none"><li>• Organisational skills and attention to detail.</li><li>• Proficiency in record-keeping and documentation.</li><li>• Ability to manage multiple tasks simultaneously.</li><li>• Communication skills to facilitate information flow during events.</li></ul>
<p><b>Benefits for you</b></p> <ul style="list-style-type: none"><li>• Develop strong organisational and communication skills.</li><li>• Gain insight into the inner workings of the organisation.</li><li>• Play a pivotal role in ensuring efficient board operations.</li><li>• Networking opportunities with fellow board members and stakeholders.</li><li>• Contribution to the growth and success of wrestling in the region.</li></ul>
<p><b>How to Apply</b></p>



Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision of appointment to be the **Secretary** to the board will be made annually preceding the WWA AGM with a vote by the other board members.

## Board Member (Treasurer)

<b>Wrestling Western Australia Volunteer Position Description</b>
<b>Position Title: Board Member (Treasurer)</b>
<b>About us</b>
Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.
We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.

<b>Role Purpose</b>
The Treasurer manages the financial aspects of Wrestling Western Australia, ensuring responsible financial planning, reporting, and compliance.
<b>Duties/Expectations</b>
During competition: <ul style="list-style-type: none"><li>• Coordinate logistical aspects of competitions, such as venue arrangements and schedules with other board members</li><li>• Oversee financial transactions related to competition expenses and revenue.</li><li>• Work with event organisers to manage budget allocation and financial reporting.</li><li>• Ensure compliance with financial procedures and reporting during events.</li><li>• Provide financial updates to the board as necessary.</li></ul>
Outside of competition: <ul style="list-style-type: none"><li>• Maintain accurate financial records and oversee budgeting.</li><li>• Prepare financial reports for board meetings and stakeholders.</li><li>• Monitor income, expenses, and financial health of the organisation.</li><li>• Collaborate with the board to develop financial strategies.</li><li>• Ensure compliance with financial regulations and reporting standards.</li></ul>
<b>Location/s</b>
Board meetings: An agreed location for monthly board meetings. May be done virtually or by phone within reason and with agreement from other board members.
Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Financial management experience or accounting background.</li><li>• Familiarity with event budgeting and financial planning.</li><li>• Attention to detail to ensure accurate financial tracking.</li><li>• Knowledge of financial regulations and reporting standards.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Develop financial management and analysis skills.</li><li>• Gain experience in budgeting and financial planning.</li><li>• Contribute to the financial stability and sustainability of wrestling.</li><li>• Networking opportunities within the wrestling and financial communities.</li><li>• Make a meaningful impact on the sport you're passionate about.</li></ul>
<b>How to Apply</b>
Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision of appointment to be the <b>Treasurer</b> to the board will be made annually preceding the WWA AGM with a vote by the other board members.

## Board Member (General Member)

<p style="text-align: center;"><b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b></p>
<p style="text-align: center;"><b><u>Position Title: Board Member (General Member)</u></b></p>
<p><b>About us</b></p> <p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>
<p><b>Role Purpose</b></p> <p>General Board Members actively participate in board discussions and decision-making, bringing diverse perspectives and contributing to the advancement of WWA's mission.</p>
<p><b>Duties/Expectations</b></p> <p>During competition:</p> <ul style="list-style-type: none"><li>• Assist in various aspects of competition planning and execution as assigned.</li><li>• Offer support to event organisers, athletes, and attendees as needed.</li><li>• Contribute insights and feedback on improving the competition experience.</li><li>• Represent Wrestling Western Australia with enthusiasm during events.</li></ul> <p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Attend and engage in board meetings and activities.</li><li>• Participate in committee work and initiatives as assigned.</li><li>• Offer insights, ideas, and feedback during strategic discussions.</li><li>• Advocate for the organisation's values and goals in the community.</li><li>• Support collaborative efforts to promote the growth of wrestling.</li></ul>
<p><b>Location/s</b></p> <p>Board meetings: An agreed location for monthly board meetings. May be done virtually or by phone within reason and with agreement from other board members.</p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<p><b>Qualifications and Requirements</b></p> <ul style="list-style-type: none"><li>• Passion for wrestling and a strong commitment to the organisation's mission.</li><li>• Willingness to actively participate in event-related tasks.</li><li>• Collaborative attitude and the ability to work effectively in a team.</li><li>• Knowledge of the wrestling community and its dynamics.</li></ul>
<p><b>Benefits for you</b></p> <ul style="list-style-type: none"><li>• Gain experience in nonprofit governance and leadership.</li><li>• Contribute your skills and passion to wrestling's success.</li><li>• Collaborate with like-minded individuals in the wrestling community.</li><li>• Enhance your understanding of organisational dynamics and decision-making.</li><li>• Play a vital role in shaping the future of wrestling in Western Australia.</li></ul>
<p><b>How to Apply</b></p> <p>Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.</p>

## Subcommittee Member (Various Roles)

<b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b>
<b><u>Position Title: Subcommittee Member (Various Roles)</u></b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
<p>Subcommittee members play a crucial role in supporting the specific committees or working groups within WWA. They contribute their expertise and insights to help drive initiatives and projects forward.</p>
<b>Duties/Expectations</b>
<p>During competition:</p> <ul style="list-style-type: none"><li>• Assist in the execution of subcommittee-related tasks during competitions.</li><li>• Support the coordination of specific aspects of events, such as officiating or logistics.</li><li>• Ensure that subcommittee-related goals are met during competitions.</li></ul>
<p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Attend subcommittee meetings and actively participate in discussions.</li><li>• Collaborate with fellow subcommittee members to develop strategies and plans.</li><li>• Contribute expertise and provide recommendations for committee objectives.</li></ul>
<b>Location/s</b>
<p>Subcommittee meetings: An agreed location for scheduled subcommittee meetings. May be done virtually or by phone within reason and with agreement from other subcommittee members.</p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Expertise or experience related to the specific subcommittee's focus (e.g., officiating, high-performance development)</li><li>• Ability to work collaboratively in a team.</li><li>• Dedication to the goals and mission of WWA</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Opportunity to make a meaningful impact on wrestling initiatives.</li><li>• Networking with others who share your passion and expertise.</li><li>• Skill development in your area of specialisation.</li><li>• Play a vital role in shaping the future of wrestling in Western Australia.</li></ul>
<b>How to Apply</b>
<p>Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. Some roles may be designated to specific individuals by the WWA board.</p>

## Officiating Role (Head Referee/Referee)

<b>Wrestling Western Australia</b> <b>Volunteer Position Description</b>
<b>Position Title: Officiating Role (Head Referee/Referee)</b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
<p>To officiate Olympic-style wrestling matches during WWA competition events in various rule sets including Freestyle wrestling (juniors, teens, seniors, male, and female), Greco-Roman, and beach wrestling. It is the responsibility of the referee to ensure both athletes comply with the rules of the given style of wrestling while also keeping safe from injury during the duration of the match.</p> <p>The Head Referee of a competition is recognised to be responsible for all referees and mat officials for that competition.</p>
<b>Duties/Expectations</b>
<p>During competition:</p> <ul style="list-style-type: none"><li>• (Head Referee) Lead other referees and mat officials in their duties/expectations for the competition</li><li>• (Head Referee) Resolve any major disputes that may occur during matches</li><li>• Attendance at scheduled WWA competitions</li><li>• Officiate Olympic-style wrestling matches during WWA competition events in various rule sets including Freestyle wrestling (juniors, teens, seniors, male, and female), Greco-Roman, and beach wrestling.</li><li>• Understand and interpret the rules of Wrestling under the UWW</li><li>• Impose penalties during matches under the rules of Wrestling under the UWW</li><li>• Keep track of scoring and times during matches</li><li>• Inspect athlete uniforms to ensure that they are safe and legal</li><li>• Discuss decisions with players, coaches, and other referees</li></ul> <p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Communicate closely with the WWA Board regarding personal growth and development as a referee</li><li>• Communicate closely with the WWA Board regarding personal requirements to be an active referee</li><li>• Report complaints and violations to the board and/or event organiser</li></ul>
<b>Location/s</b>
<p>Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Minimum Level 1 Referee Certificate by UWW/WAL or working towards one</li><li>• Valid Working with Childrens check</li><li>• (Preferred) Valid First Aid Certificate</li><li>• Note: Upskilling opportunities are available for referees. Please contact WWA for more information</li></ul>
<b>Benefits for you</b>

- Uniforms provided for competitions
- Recognition for volunteer work during the annual WWA awards ceremony
- Refereeing experience in state and/or national-level competition

**How to Apply**

Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.

## Officiating Role (Registrations)

<p style="text-align: center;"><b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b></p>
<p style="text-align: center;"><b><u>Position Title: Officiating Role (Registrations)</u></b></p>
<p><b>About us</b></p> <p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>
<p><b>Role Purpose</b></p> <p>The registration role is small but vital in every competition held before the official commencement of the event. This role is required to check the validity of an athlete's physical condition, legal competition weight, and nail length, and confirm competition registration details.</p>
<p><b>Duties/Expectations</b></p> <p>During competition:</p> <ul style="list-style-type: none"><li>• Attendance at scheduled WWA competitions</li><li>• Impose penalties reasonable to the offence from the athlete (e.g., disqualification for missing weight)</li><li>• Inspect athlete uniforms to ensure that they are safe and legal</li><li>• Discuss decisions with players, coaches, and other referees</li></ul>
<p><b>Location/s</b></p> <p>Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<p><b>Qualifications and Requirements</b></p> <ul style="list-style-type: none"><li>• No previous experience required. Coaching is available on the day of the competition.</li></ul>
<p><b>Benefits for you</b></p> <ul style="list-style-type: none"><li>• Recognition for volunteer work during the annual WWA awards ceremony</li></ul>
<p><b>How to Apply</b></p> <p>Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.</p>

## Officiating Role (Mat Chair and/or Judge)

<p style="text-align: center;"><b>Wrestling Western Australia</b> <b>Volunteer Position Description</b></p>
<p style="text-align: center;"><b>Officiating Role (Mat Chair and/or Judge)</b></p>
<p><b>About us</b></p> <p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>
<p><b>Role Purpose</b></p> <p>Mat Judges play a critical role in ensuring fair play and adherence to rules during wrestling competitions. They help maintain the integrity of the sport.</p>
<p><b>Duties/Expectations</b></p> <p>During competition:</p> <ul style="list-style-type: none"><li>• Officiate matches, ensuring that athletes follow wrestling rules.</li><li>• Make unbiased decisions based on in-match actions.</li><li>• Collaborate with other officials to resolve disputes or rule violations.</li></ul> <p>Outside of competition:</p> <ul style="list-style-type: none"><li>• Attend training sessions and workshops to stay updated on rules and regulations.</li><li>• Familiarise oneself with competition procedures and documentation.</li><li>• Prepare for assigned judging duties before competitions.</li></ul>
<p><b>Location/s</b></p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g., Beach wrestling)</p>
<p><b>Qualifications and Requirements</b></p> <ul style="list-style-type: none"><li>• Knowledge of Olympic-style wrestling rules and regulations.</li><li>• Training and certification as a mat judge (if applicable).</li><li>• Impartiality and strong decision-making skills.</li><li>• Ability to work well under pressure during fast-paced matches.</li></ul>
<p><b>Benefits for you</b></p> <ul style="list-style-type: none"><li>• Contribution to the fair and competitive environment of wrestling.</li><li>• Opportunity to deepen your understanding of wrestling officiating.</li><li>• Networking with fellow officials and athletes.</li><li>• Support for personal growth within the sport.</li></ul>
<p><b>How to Apply</b></p> <p>Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.</p>



## Officiating Role (Timekeeper)

<b>Wrestling Western Australia</b> <b>Volunteer Position Description</b>
<b>Position Title: Officiating Role (Timekeeper)</b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
Timekeepers are responsible for accurately tracking match durations and scores during wrestling competitions, ensuring that matches are conducted efficiently.
<b>Duties/Expectations</b>
During competition: <ul style="list-style-type: none"><li>• Familiarise oneself with timing equipment and procedures. (i.e., Smoothcomp)</li><li>• Coordinate with event organisers to schedule timekeeping shifts.</li><li>• Operate timing equipment to start, stop, monitor match durations, and accurately score matches by other match officials during matches.</li><li>• Communicate match time to athletes and officials.</li><li>• Ensure that matches adhere to allotted timeframes.</li></ul>
<b>Location/s</b>
Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Familiarity with wrestling match timing rules.</li><li>• Training on the operation of timing equipment (if required).</li><li>• Attention to detail and time management skills.</li><li>• Dependability and punctuality.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Contribution to the efficient and organised execution of competitions.</li><li>• Skill development in match timing and event coordination.</li><li>• Opportunity to be a vital part of the wrestling community.</li><li>• Experience in event operations and management</li></ul>
<b>How to Apply</b>
Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.

## Events Team Member (Runner)

<b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b>
<b><u>Position Title: Events Team Member (Runner)</u></b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
Runners provide essential support during wrestling competitions by assisting in various tasks and ensuring the smooth flow of the event.
<b>Duties/Expectations</b>
During competition: <ul style="list-style-type: none"><li>• Familiarise oneself with event layout and logistics.</li><li>• Prepare for assigned runner duties before competitions.</li><li>• Assist with the distribution of documents, materials, and equipment as needed.</li><li>• Relay messages and information between event staff and officials.</li><li>• Respond quickly to urgent requests to maintain event efficiency.</li></ul>
<b>Location/s</b>
Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Strong organisational and communication skills.</li><li>• Familiarity with event layout and logistics.</li><li>• Dependability and ability to work under time constraints.</li><li>• Willingness to provide on-the-ground support during events.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Integral role in ensuring the smooth flow of wrestling competitions.</li><li>• Exposure to event coordination and logistics.</li><li>• Networking opportunities with event staff and participants.</li><li>• Contribution to the success of wrestling events.</li></ul>
<b>How to Apply</b>
Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.

## Events Team Member (Set Up/Pack Up)

<p style="text-align: center;"><b>Wrestling Western Australia</b> <b>Volunteer Position Description</b></p>
<p style="text-align: center;"><b>Position Title: Events Team Member (Set Up/Pack up)</b></p>
<p><b>About us</b></p> <p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>
<p><b>Role Purpose</b></p> <p>Set Up/Pack Up volunteers are responsible for the physical preparation and cleanup of wrestling competition venues, ensuring they are ready for competition and returned to their original state after events.</p>
<p><b>Duties/Expectations</b></p> <p>During competition:</p> <ul style="list-style-type: none"><li>• Familiarise oneself with venue layouts and setup instructions.</li><li>• Coordinate with event organisers to schedule setup and pack-up shifts.</li><li>• Set up wrestling mats, equipment, and signage as per event specifications.</li><li>• Ensure the venue is clean and organised before competitions begin.</li><li>• After events, dismantle equipment, and return the venue to its original state.</li></ul>
<p><b>Location/s</b></p> <p>Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g. Beach wrestling)</p>
<p><b>Qualifications and Requirements</b></p> <ul style="list-style-type: none"><li>• Physical fitness and the ability to lift and move equipment.</li><li>• Attention to detail to ensure accurate setup.</li><li>• Ability to work efficiently in a team.</li><li>• Willingness to work before and after events to support venue logistics.</li></ul>
<p><b>Benefits for you</b></p> <ul style="list-style-type: none"><li>• Key role in creating a safe and organised competition environment.</li><li>• Exposure to event logistics and setup procedures.</li><li>• Networking with event staff and fellow volunteers.</li><li>• Contribution to the success of wrestling competitions.</li></ul>
<p><b>How to Apply</b></p> <p>Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.</p>

## Events Team Member (MC/Announcer)

<b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b>
<b><u>Position Title: Events Team Member (MC/Announcer)</u></b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
Announcers provide live commentary and announcements during wrestling competitions, enhancing the spectator experience and keeping attendees informed.
<b>Duties/Expectations</b>
During competition: <ul style="list-style-type: none"><li>• Familiarise oneself with even program and participant details.</li><li>• Attend event briefings and coordination meetings.</li><li>• Prepare notes and scripts for announcements.</li><li>• Provide live commentary and match announcements.</li><li>• Introduce athletes and officials and announce match results.</li><li>• Keep spectators engaged and informed throughout the event.</li></ul>
<b>Location/s</b>
Competitions: Herb Graham Leisure Centre, Mirrabooka or Golds Netball Centre, Jolimont Locations are subject to change based on the availability of the venue and/or type of event being held (e.g., Beach wrestling)
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Strong public speaking and communication skills.</li><li>• Familiarity with wrestling terminology and event program.</li><li>• Ability to provide engaging and informative commentary.</li><li>• Comfortable speaking in front of large audiences.</li></ul>
<b>Benefits for you</b>
<ul style="list-style-type: none"><li>• Contribution to an exciting and engaging wrestling event.</li><li>• Enhance your public speaking and communication skills.</li><li>• Networking with Event staff, athletes, and spectators.</li><li>• Opportunity to be a prominent voice in a state wrestling community.</li></ul>
<b>How to Apply</b>
Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role.

## State Coaching Team (Head Coach and Assistant Coach)

<b>Wrestling Western Australia</b> <b>Volunteer Position Description</b>
<b>Position Title: State Coaching Team (Head Coach and Assistant Coach)</b>
<b>About us</b>
Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.
We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.

<b>Role Purpose</b>
State Team Coaches are pivotal in nurturing and developing the wrestling talent within Western Australia. They are responsible for guiding and mentoring state-level wrestlers to reach their full potential and excel in regional and national competitions.
<b>Duties/Expectations</b>
<p>During competition:</p> <ul style="list-style-type: none"> <li>• Attend regional and national competitions with the state team.</li> <li>• Strategically coach athletes during matches, offering real-time advice and adjustments.</li> <li>• Collaborate with assistant coaches, managers, and officials to ensure a well-coordinated team effort.</li> <li>• Inspire and motivate athletes to perform at their best, regardless of the outcome.</li> <li>• Act as a role model and ambassador for the sport of wrestling and Wrestling Western Australia.</li> </ul> <p>Outside of competition:</p> <ul style="list-style-type: none"> <li>• Develop and execute comprehensive training programs tailored to the needs of individual athletes and the team as a whole.</li> <li>• Organise and lead regular team practices, focusing on technique, conditioning, and strategy.</li> <li>• Evaluate athlete progress and adjust training plans accordingly.</li> <li>• Foster a positive team culture, emphasising sportsmanship, discipline, and dedication.</li> <li>• Report relevant state team training and competition information to the state Board.</li> <li>• Attend meetings assigned by the state Board when required.</li> </ul>
<b>Location/s</b>
Competitions: Designated location for that year's National Championship detailed by Wrestling Australia Limited.
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"> <li>• Minimum Level 1 Referee Certificate by UWW/WAL or working towards one</li> <li>• Valid Working with Childrens check</li> <li>• (Preferred) Valid First Aid Certificate</li> <li>• Note: Upskilling opportunities are available for referees. Please contact WWA for more information</li> <li>• In-depth knowledge of wrestling techniques, rules, and competition strategies.</li> <li>• Strong leadership, communication, and motivational skills.</li> <li>• Dedication to the development and success of state-level athletes.</li> <li>• Commitment to upholding the values and mission of Wrestling Western Australia.</li> </ul>
<b>Benefits for you</b>

- Fulfilling the critical role of shaping the next and current generation of wrestling champions.
- Enhancing coaching and leadership skills, including athlete development and mentoring.
- Establishing a network within the wrestling coaching community.
- Contributing significantly to the success and reputation of state-level wrestling programs.

**How to Apply**

Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision of appointment to be part of the **State Coaching Team** of WA will be made by the Board or selection subcommittee members chosen by the Board.

## State Coaching Team (Manager)

<b><u>Wrestling Western Australia</u></b> <b><u>Volunteer Position Description</u></b>
<b><u>Position Title: State Coaching Team (Manager)</u></b>
<b>About us</b>
<p>Wrestling Western Australia (WWA) is the peak body for the sport of Olympic Wrestling in Western Australia. WWA strives to promote the sport of Wrestling through local clubs, local competitions and national events.</p> <p>We exist to develop wrestling in Australia, both Freestyle and Greco-Roman (for men) and Freestyle (for women) as well as Beach Wrestling.</p>

<b>Role Purpose</b>
State Team Managers are essential for ensuring that state-level wrestling teams can focus on their performance without distraction. They take care of logistical details, allowing athletes and coaches to concentrate on their competition.
<b>Duties/Expectations</b>
During competition: <ul style="list-style-type: none"><li>• Accompany the state team to competition venues and oversee all logistical aspects of the trip.</li><li>• Act as the primary point of contact between the team, event organisers, and officials.</li><li>• Assist athletes and coaches with any immediate needs, from locating facilities to addressing scheduling conflicts.</li><li>• Ensure that athletes have access to medical support and manage any medical emergencies.</li><li>• Maintain detailed records of expenses and receipts related to the trip for financial reporting.</li></ul>
Outside of competition: <ul style="list-style-type: none"><li>• Plan and coordinate all travel arrangements, including flights, accommodations, and ground transportation, for the state team.</li><li>• Organise team schedules, ensuring athletes and coaches are aware of training sessions, weigh-ins, and competition times.</li><li>• Manage all administrative paperwork, including athlete registrations, medical forms, and event documentation.</li><li>• Liaise with event organisers, communicating team needs and ensuring all requirements are met.</li><li>• Provide essential logistical support, such as arranging meals, equipment, and practice facilities.</li><li>• Report relevant state team training and competition information to the state Board.</li><li>• Attend meetings assigned by the state Board when required.</li></ul>
<b>Location/s</b>
Competitions: Designated location for that year's National Championship detailed by Wrestling Australia Limited.
<b>Qualifications and Requirements</b>
<ul style="list-style-type: none"><li>• Strong organisational and logistical skills, with an eye for detail.</li><li>• Ability to manage complex travel arrangements and event logistics.</li><li>• Excellent communication and interpersonal skills for team coordination and interaction with event organisers.</li><li>• Dedication to the well-being and success of the state tea, with a focus on removing logistical barriers.</li></ul>

- Commitment to representing Wrestling Western Australia in a professional and supportive manner.

**Benefits for you**

- Gain experience in a vital role that ensures state-level wrestlers and coaches can focus on their competition.
- Gain valuable experience in event logistics and team coordination.
- Establish a network within the wrestling community and among event organisers.
- Contribute significantly to the achievements and reputation of state-level wrestling programs.

**How to Apply**

Contact WWA via e-mail, social media, or phone with proof of valid qualifications for the role. The decision of appointment to be the **State Team Manager** of WA will be made by the Board or selection subcommittee members chosen by the Board.